

**COMANCHE CLIFFS –HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES**

DATE: August 15, 2009

PLACE: C.I.A. Services Offices, 465 Bear Springs Road, Pipe Creek, TX

ATTENDING: Marianne Van Wagner-Jones, President
Bert Grote, Vice President
Carrie Scott, Treasurer/Secretary
Joe Waddell, Board Member

The meeting was called to order at 12:30 p.m. by President Marianne Van Wagner-Jones.

AGENDA

It was agreed that the following topics would be discussed.

- a. Appointment of Officers
- b. Run-off Election
- c. Appointing Assistants

POSITIONS OF BOARD MEMBERS

A motion was made to appoint Marianne Van Wagner-Jones as President, Bert Grote as Vice President, Joe Waddell as Board Member, and Carrie Scott as Treasurer/Secretary on a temporary basis until the fifth board member was elected. The motion was seconded and unanimously passed.

BALLOT PACKAGE

A motion was made, seconded and unanimously passed to include in the ballot package the following:

- a. Dues notice for payment and strong cover letter
- b. Notice asking property owners to be included in a directory for community members.
- c. Ballot for a board position between Keith Eddingston and Henry Salvatierra as the annual election ended in a tie vote for the fifth board position. Everyone may vote using the same procedure of the annual election if dues are paid in full. C.I.A. Services will print labels, assign new pin numbers, and count ballots when received. The ballot package is to be mailed by August 22, 2009, and completed ballots must be received by September 3, 2009.

9/3/2009

APPOINTING ASSISTANTS

A motion was made, seconded and unanimously passed to:

- a. Appoint Peggy Rifleman as assistant to the treasurer.
- b. Appoint Deanna Bruce as assistant to the secretary.

[Editorial Note: After the meeting Marianne contacted Deanna Bruce and Peggy Rifleman. Deanna has accepted the position. We are waiting for a response from Peggy as of 8/19/09.]

NEXT MEETING DATE

Date was not set for the next meeting.

ADJOURN

With no further business, Carrie Scott motioned to adjourn. Bert Grote seconded. Adjourned 1:06 p.m.

Prepared by: _____
Carrie Scott
Secretary

Approved by all board members by email vote on 8/26/09.

Approved by: _____
Carrie Scott
Secretary

cc: CCHOA Board Members
CCHOA Meeting Minutes file
CCHOA Website